

(Please read the infractions in the uploaded tender thoroughly before submitting quotations)

This tender is meant for "A, B and Hard Bound" category printers empanelled with Publications Division as per the list enclosed

File No. 01/18/2024-Ed

Bid Number: GEM/2026/B/7630041

भारत सरकार

Government of India

प्रकाशन विभाग

PUBLICATIONS DIVISION

सूचना और प्रसारण मंत्रालय

Ministry of Information and Broadcasting

सूचना भवन, सीजीओ कॉम्प्लेक्स, लोधी रोड, नई दिल्ली-110 003

Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003.

Dated: 04/06/2026

Subject: - Printing of title "Annual Report 2025-26" in Hindi and English languages

Dear Sirs,

Quotations are invited for the production of **780 + 12 digital printed copies** (415 copies in English and 365 copies in Hindi + 6 digital printed copies of each language) of above book on **PRIORITY BASIS**. If you are in a position to undertake the production of the job as per specifications given below and supply the printed copies within the specified time schedule, please submit your quotation, through GeM Portal. The **estimate value** of the book is three lakh fifty thousand only.

File No. 01/18/2024-Ed

Last Date: 15.06.2026 (3:00 PM)


(Mihir Kr. Basu)

Production Officer

For & on behalf of the President of India

DESCRIPTION: A prestigious Annual Report in English and Hindi languages are required to be produced from soft copy on Top priority basis.

The Annual Report may comprise around 180 pages (± 12 pages) of text plus 4 pages cover in **each language** is require to be printed in **four process colours**. If required, the major/minor correction and the incorporating of some Photographs, Graphs/Charts, Maps etc. in English & Hindi languages is required to be done by the printer before submission of colour digital dummies. In addition to the above, total of twelve (12) digital copies i.e. six (6) digital printed copies of each language will be required to be provided by the printer at their own cost at different stages (as per requirements).

The cover pages of both the languages containing pictures or collage of pictures, text matter with line & halftone design bleeding on all sides will be required to be printed in **four process colours**. Outer cover (Cover I & IV) of both the languages will be **Matt (thermal) laminated** and machine-creased at four places. The reports will be section sewn with strong thread and cover will be over-pasted at the spine with good quality adhesive. In case the reports required on urgent basis, it may be perfect bound. In case of any requirement of correction/addition or deletion of text matter in English & Hindi even at the printing stage, the same will also have to be carried out by the printer at their cost.

Each book is to be packed in self-sticking polyethene bag (as per govt. guideline) of suitable size.

NOTE:

1. Digital colour proofs of cover and text pages in complete book shape (dummy) will also be submitted for approval before printing. Printer should ensure that proofs submitted by them are error free and duly checked at their end. Correction marked on the proofs must be carried out carefully to avoid re-submission of proofs.
2. The total Six colour digital printed copies of each language (total 12 no.) may be provided by the printer on his own cost at different stages.
3. Delivery of 200 copies (each in English and Hindi) will be required at Division's office at Soochana Bhawan, C.G.O complex, New Delhi and remaining bulk copies of the reports will be delivered in Ministry of Information & Broadcasting, Shastri Bhawan, New Delhi and also at other location in Delhi/ New Delhi as per direction.

FINISHED SIZE: 8.5"x 11" (Approx.)

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COLOURS: Text pages & Covers (English & Hindi): Four process colours

LANGUAGE & QUANTITY: English - 415 copies + 6 Digital colour printed book + 20 Advance copies
Hindi - 365 Copies + 6 Digital colour printed book + 20 Advance copies
Total - 780 Copies + 12 Digital colour printed book + 40 Advance copies

PAPER: The following paper and material will be used from printer's stock. Samples of paper may be enclosed with your quotation with full nomenclature:

Cover Pages: **300 GSM** or above MATT Art Card (As per BIS with special requirement).

Text pages & Photographs: **130 GSM** MATT Art Paper (As per BIS with special requirement).

Note: Paper samples corresponding to the above specifications will have to be got approved before printing of book.

Important Note:

1. Besides the GSM of the paper as mentioned above, the paper to be used for printing of these titles will be required to meet the minimum standard as per BIS norms for special requirement of the Division having 90 brightness for Art paper.
2. In connection to the above, the printer is required to submit paper/card samples with full nomenclature before initiating the printing process for this job for approval of this Division.
3. DPD reserves the right to test the samples submitted by the printer at any stage of printing or after the delivery of books.

PENALTY CLAUSE:

1. A penalty/cut of **5% of the cost of delayed copies for delay in supply upto three day over** and above the specified time period and **further 1% cut towards delay for each additional day** will be imposed.
2. In case of lesser GSM beyond the permissible BIS limit: 3% of the bill value per lesser GSM (or part thereof) will be deducted.
3. In case of lower brightness: 1% of the bill value for every 3 units below the specified brightness will be deducted.

TIME SCHEDULE: The entire job which includes submission of proofs/colour dummy and printing will require to be done on **TOP PRIORITY** basis as per time schedule as under:

- a) Submission of colour digital proofs of the book after complete designing with photographs against solid/vignette ground for approval within 24 Hrs. of approval of Sample design.
- b) Six colour digital sample copies of each language will have to be submitted within 24 Hours of approval of final dummy/proofs in one or two batches and remaining bulk copies within another 2 days of approval of sample copies.

PROCESS OF PRODUCTION: Offset and digital printing.

MATERIAL FOR PRODUCTION: All the input materials of text pages, cover design etc. may be supplied in hard copy/through mail/CD in batches by the Division/ Ministry. Cover design/Art work may be supplied in CD etc. Digital print proof for entire book will have to be shown for approval before final printing.

OTHER REMARKS:

1. **Time Schedule must be adhered to.**
2. A neat and high-class production with uniformity throughout is essential.
3. This enquiry is subject to our usual terms and conditions of tenders.
4. All input material will have to return including final CD having open and pdf format of file of the book.
5. Bulk supply will be made at Shastri Bhawan, and Sochna Bhawan. Each book may be shrink-wrapped/packed in polythene bag and further packed in bundle of 5 copies each in packing paper.
6. All disputes will be settled under Delhi Jurisdiction.
7. In case of delay, poor workmanship, use of inferior quality paper, less grammage for the job and backing out after quoting, an internal committee would decide the quantum of liquidated damages to be imposed as decided by the internal committee.
8. The decision of the Ministry of I & B/Publications Division would be final so far as the textual or production quality of the job is concerned.
9. All disputes will be settled under Delhi jurisdiction.

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Government of India
PUBLICATIONS DIVISION
 Ministry of Information and Broadcasting
 Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi-110 003

No. 01/18/2024-Ed

Tender Opening Date: 15/06/2026

Subject: - Printing of title “Annual Report 2025-26” in Hindi and English languages

This tender is meant for ‘A’, ‘B’ & ‘Hard Bound’ category printers empanelled with Publications Division only as mentioned below:

“A” Category:

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|--|--------------------------------|
| 1. M/s Aravali Printers & Publishers Pvt. Ltd. | 6. M/s Paras Offset Pvt. Ltd. |
| 2. M/s Chandu Press | 7. M/s Rakmo Press Pvt. Ltd. |
| 3. M/s J. K. Offset Graphics Pvt. Ltd. | 8. M/s Salasar Imaging Systems |
| 4. M/s Lustra Print Process Pvt. Ltd. | 9. M/s Universal Offsets |
| 5. M/s Nutech Print Services-India | |

“B” Category:

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| 1. M/s Amar Ujala Publications Ltd. | 13. M/s Mittal Enterprises |
| 2. M/s Anand Sons | 14. M/s MP Printers |
| 3. M/s Ankur Offset Pvt. Ltd. | 15. M/s Multi Colour Services |
| 4. M/s A P India | 16. M/s Niyogi Offset Pvt. Ltd. |
| 5. M/s Archana Advertising Pvt. Ltd. | 17. M/s Nova Publications & Printers Pvt. Ltd. |
| 6. M/s Chandra Prabhu Offset Printing Works Pvt. Ltd. | 18. M/s Pearl Printers |
| 7. M/s Educational Stores | 19. M/s Printworks |
| 8. M/s Excel Printers Pvt. Ltd. | 20. M/s Sita Fine Arts Pvt. Ltd. |
| 9. M/s Impact Promotions | 21. M/s Sona Printers Pvt. Ltd. |
| 10. M/s Jaina Offset Printers | 22. M/s Sundeep Press |
| 11. M/s Kriti | 23. M/s Tan Prints (India) Pvt. Ltd. |
| 12. M/s MGK Printing Works Pvt. Ltd. | 24. M/s Viba Press Pvt. Ltd. |

Hard-bound/Coffee Table Book:

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|---------------------------------------|--------------------------------------|
| 1. M/s Nutech Print Services-India | 5. M/s Archana Advertising Pvt. Ltd. |
| 2. M/s Thomson Press (India) Ltd. | 6. M/s EIH Ltd. |
| 3. M/s Lustra Print Process Pvt. Ltd. | 7. M/s Niyogi Offset Pvt. Ltd. |
| 4. M/s Rave Scans Pvt. Ltd. | 8. M/s Paras Offset Pvt. Ltd. |

04/06/2025
 (Mihir Kr. Basu)
 Production Officer
 04/06/2026